



8 hour delegate rate - £52.80

Inclusive of:

- The hire of your main meeting room with audio-visual equipment
- LCD projector, overhead projector, slide projector, screen, flip chart
- Wireless internet access in your meeting room
- Water dispenser in your meeting room or nearby
- Writing pads, pencils, mints in meeting room if you are having desks
- Arrival tea, coffee, fruit and pastries
- Mid-morning tea, coffee, biscuits and fruit
- Buffet lunch, served with tea, coffee and orange juice
- Afternoon tea, coffee and a variety of cakes and fruit

Accommodation

Bed and full english breakfast

Single en-suite.....	£93.50
Standard single (shared bathroom facilities).....	£61.40
Twin en-suite.....	£136.60
Standard twin (shared bathroom facilities).....	£99.85

Bed and continental breakfast

Colony single en-suite.....	£81.25
Colony standard single (shared bathroom facilities).....	£54.85
Colony twin En-suite.....	£118.00
Colony standard twin (shared bathroom facilities).....	£92.10

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|                             |        |
|-----------------------------|--------|
| Full english breakfast..... | £13.00 |
| Continental breakfast.....  | £10.35 |

If breakfast is served before 7.30am, a supplement of £2.75 per person will apply



## Catering

|                                                      |             |
|------------------------------------------------------|-------------|
| Tea/coffee and a selection of biscuits & fruit.....  | £3.95       |
| Tea/coffee and a selection of cakes & Fruit.....     | £5.20       |
| Buffet lunch with coffee.....                        | £30.00      |
| Self-Service lunch in buttry.....                    | £15.50      |
| Finger buffet.....                                   | From £20.70 |
| BBQ.....                                             | From £34.15 |
| 3 Course waiter service dinner with coffee.....      | £47.45      |
| 4 course waiter service gala dinner with coffee..... | £56.50      |
| Bespoke, luxury 5 course dinner menu.....            | From £74.00 |
| Self-service 2 course dinner in buttry.....          | £18.00      |

## Additional charges

|                                                                                                         |                         |
|---------------------------------------------------------------------------------------------------------|-------------------------|
| Car parking - limited spaces available at memorial court,<br>40 additional spaces available nearby..... | (per car per day) £8.00 |
| Laptop per day.....                                                                                     | £135.00                 |
| Pads and pens each.....                                                                                 | £1.95                   |
| Projectors and screen per day.....                                                                      | £180.00                 |
| Phone line connection in office/meeting room per line plus calls.....                                   | £28.65                  |
| AV technician per hour.....                                                                             | £57.00                  |
| PA system per day.....                                                                                  | £140.00                 |
| Black & white photocopying per sheet.....                                                               | £0.15                   |
| Colour photocopying per sheet.....                                                                      | £0.25                   |
| Poster boards each per day.....                                                                         | £15.00                  |



## Meeting and seminar room charges

|                | Room                                                  | Minimum number | Theatre style capacity | Boardroom style capacity | Charge         |
|----------------|-------------------------------------------------------|----------------|------------------------|--------------------------|----------------|
| Lerner Court   | Riley auditorium                                      | 80             | 150                    | -                        | £1035/ £630H/D |
|                | Elton-Bowring room                                    | 80             | 150                    | 56                       | £480           |
|                | Elton room                                            | 50             | 80                     | 42                       | £330           |
|                | Bowring room                                          | 30             | 50                     | 24                       | £240           |
|                | Garden room                                           | -              | -                      | -                        | £435           |
|                | Glover room                                           | -              | 35                     | 18                       | £200           |
|                | Conference office                                     |                |                        |                          | £170           |
| Old court      | Latimer room                                          | 50             | 100                    | 35                       | £335           |
|                | Godwin room                                           | -              | -                      | 25                       | £145           |
|                | JCR & staffed bar                                     | -              | -                      | -                        | £270           |
|                | Small hall                                            | 30             | -                      | -                        | £245           |
|                | Great hall                                            | 30             | -                      | -                        | £615           |
| Memorial Court | Bennett room                                          | 30             | 60                     | 25                       | £213           |
|                | Neild room                                            | 30             | 40                     | 30                       | £213           |
|                | Syndicate room                                        | -              | 20                     | 15                       | £117           |
|                | Scholar's garden                                      | -              | -                      | -                        | £565           |
|                | Other college gardens<br>(by council permission only) |                |                        |                          | £615           |

All prices are INCLUSIVE of a service charge and EXCLUSIVE of VAT at the current rate, where applicable. These conference prices are valid for conferences held until 31 December 2019.